**JOB SEARCH**

**CAREER DEVELOPMENT ACTION PLAN**

1. AFTER YOU GRADUATE, WHAT CAREER ACTION/MOVE ARE YOU INTERESTED IN NEXT? (SELECT ONE)

|  |  |  |
| --- | --- | --- |
|  | INTERNSHIP | Seeking an internship with a company or organization to continue building skills and exploring career paths |
|  | FULL-TIME ROLE | Seeking a role post-graduation that is ~40 hours a week and formally begins your career trajectory |
|  | GRADUATE SCHOOL | Pursuing an advanced degree to further your knowledge in a specific discipline or career |

1. WITH THE ACTION ABOVE, WHAT IS A TITLE YOU ARE INTERESTED IN HAVING? IF YOU ARE UNSURE, LIST A COMPANY, ORGANIZATION, OR SCHOOL YOU WANT TO BE PART OF.

1. 3.   
  
 2. 4.

1. WHAT CAREER FIELDS ARE YOU CONSIDERING PURSUING?

1. 3.   
  
 2. 4.

1. SKILL SET – What tangible qualities do you possess? (ex: event management, policy execution, conflict management, public speaking, etc.)

1. 3.   
  
 2. 4.

1. COMPETENCIES/SKILLS TO DEVELOP – What competency areas or skills do you still need to develop?

1. 3.   
  
 2. 4.

1. WHO ARE YOUR MENTORS? Who can you talk to about your pursuits that will give you honest and solid advice? They don’t officially have to have the title of mentor, but they need to know you well. You should be actively reaching out to them once you list them.

Name Contact

Name Contact

Name Contact

1. HOW DO YOU NETWORK? How are you connecting with others? How do you make yourself visible and engage with others? (student organizations, events, social media, etc.)

1. 3.   
  
 2. 4.

1. 1-YEAR PLAN – Where do you see yourself one year from now? What can you do to achieve this goal?

1. PROFESSIONAL CHALLENGES – What challenges/considerations do you have to make to achieve your 1-year plan?

1. 3.   
  
 2. 4.

1. 5-YEAR PLAN – What is your longer term plan? Where do you see yourself five years from now?

1. WHAT QUESTIONS DO YOU HAVE – List a few questions that you have regarding your career planning that you do not know the answer to. How are you going to get these questions answered? Who can you ask?