

Room rental fees

Current room rental fees through March 31, 2024. Half day rentals are 4 hours or less. Full day rentals are over 4 hours. You can click on each event space name to see a video tour.

Event Space	Campus Groups (half day/full day)	Non-Campus Groups (half day/full day)
Collins Conference Room	\$770 / \$1140	\$1020 / \$2040
Collins Conference Room & Patio	\$1080 / \$1620	\$1460 / \$2920
Collins Patio ONLY	\$630 / \$950	\$880 / \$1270
Founders' Room	\$510 / \$760	\$760 / \$1020
Founders' Room & Patio	\$690 / \$1040	\$980 / \$1500
Founders Patio ONLY	\$510 / \$760	\$630 / \$950
Galleria (After business hours or weekends only)	\$350 / \$580	\$630 / \$830
Entire Building (Collins Rm + Founders Rm + Galleria)	\$1760 / \$2530	\$2860 / \$3850
Northwest Patio (1st floor)	\$280 / \$390	\$360 / \$470
Northeast Patio (2nd floor)	\$280 / \$390	\$360 / \$470

Additional fees

Depending on the timing and activity of your event, your event may require staffing and cleaning fees

Staffing fee <i>If your event takes place after 5 p.m. or on a weekend, you will need to have a UCLA Alumni staff member present in the building. There will also be a fee to set up and strike the room.</i>	\$45/hour
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Cleaning fee <i>Events that have over 50 guests and have catering will incur a cleaning cost.</i>	\$235 – weeknight event \$325 – weekend event
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Room Capacities

Our event spaces are not limited to the set-ups listed below. We will work with you individually to see what arrangement is best for your event and the space.

	Standing Only	Cocktail Tables	Theater-Style	Rounds
Collins Conference Room	250	230	210	120
Collins Patio	320	300	n/a	200
Founders' Room	150	130	120	72
Founders' Patio	200	180	n/a	90
Galleria	270	250	n/a	n/a